



**icmr** | **NIRRCH**  
INDIAN COUNCIL OF MEDICAL RESEARCH | NATIONAL INSTITUTE FOR RESEARCH IN REPRODUCTIVE AND CHILD HEALTH



आई सी एम आर - राष्ट्रीय प्रजनन एवं बाल स्वास्थ्य अनुसंधान संस्थान, मुंबई  
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार

ICMR - National Institute for Research in Reproductive and Child Health, Mumbai  
Department of Health Research, Ministry of Health and Family Welfare, Government of India

### CIRCULAR

This is to inform you that as instructed by Capacity Building Commission (CBC) and Department of Health Research (DHR), ICMR-NIRRCH will be conducting the Rashtriya Karmayogi Jan Seva Programme, a training initiative aimed at enhancing efficiency, service delivery, and citizen-centric governance. This one-day training will be conducted for nominated permanent employees in 3 batches on January 28-30, 2026 from 9:00 AM to 6:00 PM in the Library as per the attached schedule. All nominated staff are requested to ensure their availability and active participation throughout the programme. This training is an important opportunity to strengthen our commitment to public service and institutional excellence. We look forward to the wholehearted cooperation of all concerned in making this programme a success.

**Before attending the training, please follow the attached instructions issued by CBC.**

Please note that tea and lunch will be provided to the participants during the training.

**Dr Geetanjali Sachdeva**

# RASHTRIYA KARMAYOGI LARGE SCALE JAN SEVA PROGRAM

## IMPORTANT INSTRUCTIONS FOR 1-DAY TRAINING PARTICIPANTS

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To ensure smooth execution and a meaningful training experience, all participants are requested to adhere to the following guidelines:

### 1. Timely arrival of all participants for the workshop.

- Please check the schedule for the workshop and be on time to ensure that the workshop starts and finishes on time.
- Report by 9:00 AM every day to ensure the training begins promptly at 9:30 AM.

### 2. Mandatory attendance

- As participants of the Rashtriya Karmayogi Program, it is essential to attend the workshop in its entirety. Missing any portion of the session will hinder your understanding of the program's core objectives and impact the learning experience.
- Presence for the full duration of the one-day workshop is mandatory for certification, without exception.

### 3. Required Materials

- Bring a **smartphone**, along with a charger, for active participation.
- Training will be conducted using the **iGOT App**.

### 4. Download the iGoT App before attending the Workshop

- Please register on the app using your iGOT email ID and registered phone number at least 3–5 days before the training to complete the onboarding process. This is necessary to record your attendance and to receive your training certificate.
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**List of nominated staff**

| <b>January 28, 2026</b>   | <b>January 29, 2026</b>     | <b>January 30, 2026</b>   |
|---------------------------|-----------------------------|---------------------------|
| Dr. Antara Banerjee       | Dr. Anushree Patil          | Dr. Beena Joshi           |
| Ms. Bhavya M K            | Dr. Bhakti Pathak           | Dr. Deepti Tandon         |
| Dr. Deepak Modi           | Dr. Dhanjit Kumar Das       | Dr. Dhanashree Jagtap     |
| Dr. Dipty Singh           | Dr. Hrishikesh Munshi       | Dr. Krishna Itta          |
| Dr. Kiran Munne           | Dr. Kushaan Khambata        | Dr. Lalita Savardekar     |
| Mr. Mahadev Bhise         | Dr. Nishi Kumari            | Dr. Nupur Mukherjee       |
| Dr. Pallavi Shukla        | Dr. Ragini Kulkarni         | Dr. Periyasamy Kuppusamy  |
| Dr. Rahul Gajbhiye        | Dr. Ranjan Kumar Prusty     | Dr. Shahina Begum         |
| Dr. Shailesh Pande        | Dr. Srabani Mukherjee       | Dr. Shaini Joseph         |
| Mr. Shrinivas Gurav       | Dr. Vikrant Bhor            | Dr. Varun Kashyap         |
| Dr. Uddhav Chaudhari      | Dr. Vainav Patel            | Dr. Vikas Dighe           |
| Ms. Sailee D. Shahane     | Mr. Saravanan P             | Ms. Aboli S. Kadam        |
| Mr. Balaji G. Jamdare     | Mr. Nilkanth B. Shelar      | Mr. Siddhesh D. Shinde    |
| Mr. Mahesh Sakharam Dhuri | Ms. Sushma Gadkar           | Ms. Rupal Shah            |
| Ms. Ananya Breed          | Mr. Bhalchandra J. Kulkarni | Mr. Balvant P. Mayekar    |
| Mr. Vasudev V. Pawar      | Ms. Sharmila S. Kamat       | Mr. Jesing M. Rabhadiya   |
| Ms. Leena V. Tendulkar    | Mrs. Smita V. Yevate        | Ms. Rachana R. Dalvi      |
| Dr. Neha Minde            | Ms. Shiny Babu              | Ms. Sarita Bhangе         |
| Ms. Sushma Khavle         | Ms. Sarika Ahire            | Dr. Shagufta Khan         |
| Mr. Vijay M. Khedekar     | Ms. Nanda Joshi             | Mr. Harshvardhan Gawde    |
| Mr. Sunil D'Souza         | Mr. Omkar Shiraskar         | Mr. Sanjay G. Sakpal      |
| Ms. Shobha Sonawane       | Ms. Vaishali H. Nakhawa     | Ms. Gayatri Shinde        |
| Mr. Praveen Kumar Verma   | Mr. Prasad G. Tawade        | Ms. Gauri Bhone           |
| Mr. Pravin S. Sanap       | Mr. Iranna S. Mashal        | Ms. Reshma Gaonkar        |
| Mr. J. Jayanth            | Mr. Manish Ghosalkar        | Mr. Deepak B. Shelar      |
| Mr. Yash N. Kamble        | Mr. V. Prashanth            | Mrs. Kimthianhoih         |
| Mr. Kiran Y. Chavan       | Ms. Shobha Banage           | Ms. Devyani Dhiraj Rathod |

| <b>January 28, 2026</b>                       | <b>January 29, 2026</b>       | <b>January 30, 2026</b>             |
|---|-------------------------------|-------------------------------------|
| Ms. Pratibha Kokate                           | Ms. Sunita Kharat             | Mr. Sudhir V. Jadhav                |
| Ms. Anamika Akula                             | Mrs. Vaishali N. Bhogate      | Mr. Pravin S. Salunkhe              |
| Ms. Shalini S. Lambade                        | Mr. Sanjay Ghadigaokar        | Ms. Neera Mehta                     |
| Mr. Shivaji Gondhali                          | Mr. Satyajit Sunil Musale     | Mrs. Pradhnya Nikam                 |
| Mr. Sharad T. Bhagat                          | Mr. Ravindra G. Rane          | Ms. Akshaya A. Rathod               |
| Dr. Siddhanath.M. Metkari                     | Mr. Shankar S. Chavan         | Ms. Sunita Kendre                   |
| Mr. Maruti V. Mali                            | Mr. Bhupendra K. Koli         | Mr. Sandip C. Gondhalekar           |
| Mr. Mohmmmed Subhan<br>Mohammed Saheb Qureshi | Mr. Musale Akshay Sunil       | Ms. Shilpa M. Velhal                |
| Mr. Roushan Kumar                             | Mr. Vishnukant M. Satav       | Mr. Ganesh A. Shinde                |
| Mr. Shivraj Toshatwad                         | Mr. Mandar Shinde             | Mr. Subhash B. Bavdane              |
| Ms. Swara M. Zagde                            | Mr. Prasanna K. Chavan        | Mr. Prakash K. Shingare             |
| Mr. Sunil T. Chorage                          | Ms. Meghana Nikam             | Mr. Amol V. Anglekar                |
| Mr. Kunal Pawar                               | Mrs. Akanksha A. Dalvi        | Ms. Zakiya Ansari                   |
| Mr. Kamlesh Kumhar                            | Ms. Ruchita Veerkar           | Mr. Sandip Gaikwad                  |
| Mr. K.R. Sukumar                              | Mr. Harshal D. Raut           | Mr. Motiram Gavit                   |
| Mr. Sameer S. Petkar                          | Mr. Shivaji S. Sawant         | Mr. Aditya Sarnaik                  |
| Mr. Chetan G. Nakade                          | Mr. Aditya Dinkar Ghodke      | Mr. Kumar Keni                      |
| Mr. Yogesh C. Joshi                           | Ms. Kranti S. Patankar        | Mr. Prabhat Chauhan                 |
| Ms. Mamta T. Jadhav                           | Mr. Vinay D. Koli             | Mr. Shailendrakumar A.<br>Sangelkar |
| Mr. Rakesh K. Parab                           | Mr. Vinod G. Rane             | Mr. Gurunath M. Darpe               |
| Mr. Gopu Shivakrushna                         | Mr. Sudhansh Sanjay Kamble    | Mr. Nilesh P. Bavdane               |
| Mr. Kaustubh Ghaywat                          | Mr. Sonu Meena                | Mr. Vinod Guram                     |
| Mr. Pankaj Meena                              | Mr. Vaibhav L. Shinde         | Ms. Harsha Kurup                    |
| Ms. Simmy Saji                                | Mr. Sundarraaj S. Subramanian | Mr. Jagdish S. Patharwat            |
| Mr. Joseph D. Lobo                            | Mr. Rajendra Kumar Meena      | Ms. Priya Menon                     |

F. No. 03-07/2024-CBC

Capacity Building Commission (क्षमता विकास आयोग)

Government of India (भारत सरकार )

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Jawahar Vyapar Bhawan, New Delhi

Dated the 1st December, 2025

**OFFICE MEMORANDUM**

**Subject: - Instructions for Completion of One-Day Trainings under the Rashtriya Karmayogi Jan Seva Programme**

The undersigned is to inform that the Capacity Building Commission (CBC) commenced Phase II of the *Rashtriya Karmayogi Large Scale Jan Seva Program* with Lead Trainer batches starting from 5th May at centralized locations in Delhi NCR. Subsequently, Ministries, Departments, and Organisations under their administrative control commenced the three-day Master Trainer program and have successfully trained over 7,60,000 end participants through one-day training sessions conducted within their respective offices.

2. It may be noted that the Program is scheduled to conclude on **31st December 2025**, and support from the Commission for training activities will remain available until that date. Ministries/Departments and Organisations under their administrative control who are participating in the Jan Seva program are requested to complete the remaining one-day training sessions through the trained Master Trainers within the stipulated timeframe.

3. The Commission is also undertaking a comprehensive impact evaluation to assess behavioural changes, enhancements in citizen service delivery, and broader organisational outcomes resulting from participation in the Program. As part of this effort, participants completed a baseline assessment at the start of the Program and will receive an endline assessment survey form 90 days after their date of completion. Their responses are essential for measuring the program's effectiveness. All One-Day Training participants across all MDOs are encouraged to complete the endline survey upon receiving the email notification from the iGOT Karmayogi platform.

4. All Ministries and Departments are requested to ensure compliance with this O.M. For any further clarifications, kindly contact CBC at [cbc-dopt@gov.in](mailto:cbc-dopt@gov.in).



(Ankita Singh)  
Director, CBC

To,  
CBU Heads of all Ministries/Departments of the Government of India  
Nodal officers of Organizations

Jawahar Vyapar Bhawan, New Delhi  
Dated the 26<sup>th</sup> December 2025

**OFFICE MEMORANDUM**

**Subject: - Conclusion of the Rashtriya Karmayogi Jan Seva Programme**

The undersigned is directed to inform that the Capacity Building Commission (CBC) commenced Phase II of the *Rashtriya Karmayogi Large Scale Jan Seva Program* with Lead Trainer batches starting from 5th May at centralized locations in Delhi NCR. Subsequently, Ministries, Departments, and Organisations under their administrative control commenced the three-day Master Trainer program and have successfully trained over 8,60,000 end participants through one-day training sessions conducted within their respective offices.

2. I am directed to inform that based on requests and feedback received from various MDOs the Program has been extended till **31st January, 2025**. Support from the Commission and its Knowledge Partner, including access to training materials, will be available till the aforementioned date. Accordingly, all Ministries, Departments, and Organisations under their administrative control participating in the Jan Seva Program, may kindly be requested to conclude the training sessions within the stipulated timeframe.
3. The Commission is also undertaking a comprehensive **impact evaluation** to assess behavioural changes, enhancements in citizen service delivery, and broader organisational outcomes resulting from participation in the Program. As part of this effort, participants completed a baseline assessment at the start of the Program and will receive an endline assessment survey form 90 days after their date of completion. Their responses are essential for measuring the program's effectiveness. All One-Day Training participants across all MDOs are encouraged to complete the endline survey upon receiving the email notification from the iGOT Karmayogi platform.
4. All Ministries and Departments are requested to ensure compliance with this O.M. For any further clarifications, kindly contact CBC at [cbc-dopt@gov.in](mailto:cbc-dopt@gov.in).

  
26.12.25  
(Ankita Singh)  
Director, CBC

To,

- i. CBU Heads of all Ministries/Departments of the Government of India
- ii. Nodal officers of Organizations