

ICMR – NATIONAL INSTITUTE FOR RESEARCH IN REPRODUCTIVE & CHILD HEALTH  
MUMBAI

No.ICMR-NIRRH/F&A/25-26

20.02.2026

**OFFICE MEMORANDUM**

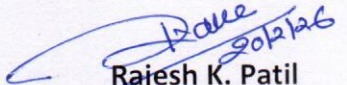
It is observed that files involving finance viz, release of funds, sanction of amounts, etc. have been sent to ICMR HQ. without concurrence of the Finance & Accounts Division. In such cases, ICMR HQ used to return the files for concurrence of the Institute's Accounts Officer/Sr.Accounts Officer for further consideration. It may result into unnecessary delays and sometimes, multiple release of funds by ICMR HQ.

All Divisions are therefore requested to kindly follow the established protocol of file movement and no file involving funds may be sent to HQ without concurrence of the Finance & Accounts.

This issues with the approval of Sr. Accounts Officer.

To,

- 1) All Divisional Heads
- 2) PS to Director
- 3) Sr.Administrative Officer
- 4) Sr. Accounts Officer
- 5) LAN

  
Rajesh K. Patil  
Account Officer  
Accounts Officer  
ICMR-National Institute for Research In  
Reproductive and Child Health  
Parel, Mumbai-400012.